



Formal Complaint

If you wish to make a formal complaint please fill in this form and return it to:

Tenants First Housing Co-operative Ltd

23 Albert Street

Aberdeen

AB25 1XX

Tel: 01224 628400 Fax: 01224 628428 EMail:enq@tenantsfirst.com

You can get help to complete this form by visiting or telephoning the office. We will be happy to visit you at home if this is more convenient for you.

Please put your details in box below

Name:

Address:

Contact Details:

Please tell us about your complaint here:

Please continue over the page now

Please tell us what you would like us to do to sort out your complaint:

Please sign below to confirm the details of your complaint are correct:

Signature:

Date:

Please note if your complaint is about **Housing Support**.

If your complaint is about any aspect of housing support services (sheltered housing warden services) you **also** have the right to complain independently to:

Care Commission,
Johnstone House,
Rose Street,
Aberdeen.